

Instructions for Preparation of Reports

Innovative pilot work, replications, and controlled case studies will be considered for publication as Reports. Because direct or systematic replications of research findings, as well as new areas of application having heuristic value, are crucial to the development of a field, such reports warrant special submission and review criteria.

Reports will undergo moderately expedited peer review and will be judged according to the following criteria: (a) The subject matter has applied significance, (b) the information necessary to replicate the procedures is contained in the report, and (c) the data collection and analysis permit reasonable conclusions about the phenomenon. Less emphasis will be placed on procedural rigor for innovations (which contribute to our understanding of behavior by encouraging further research) than for replications (particularly failures to replicate, which require demonstrating alternative controlling variables).

Studies appropriate as Reports must not exceed 150 typed lines (12 point type with 1-inch margins) plus corresponding table(s) or figure(s). Note this is a 50-line increase from previous guidelines. The line count is *inclusive* of the first line of the abstract to the last line of the discussion, *including* the section headings. The Title Page, Author Note, and References are not included in the line count. Note that not including references in the line count is another change from previous guidelines. The author(s) must agree not to publish an extended version of the Report in another Journal.

General Guidelines

- a) Please add the corresponding author information on the Title Page (including email address) AND include it in the Author Note. The affiliations listed on the Title Page should indicate the location where the work was conducted.
- b) The Abstract should be 85 words or less.
- c) The Introduction (15 to 30 lines) should identify the key issues to be addressed, state the purpose of the study, and cite key references. Attempt to limit the references to 10 or less.
- d) The Method (40-50 lines) is a critical part of the manuscript. The author should make every attempt to provide sufficient detail to allow replication. The length of other sections of the manuscript should be shortened to accommodate procedural details.
- e) Combine Results and Discussion under that exact heading (30-50 lines). This section should be limited to the presentation of summary statistics and references to data found in the table or figure, a summary of the findings and importance of

the research that are supported clearly by the data, acknowledgement of the limitations, and possibly a suggested area for future investigation.

- f) Most often a *single* figure or table will be sufficient to display key data.

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